



Waccamaw Workforce Development Board Meeting

May 16, 2023

Waccamaw Workforce Development Board Meeting



**Tuesday, May 16, 2023
9:30 a.m.**

VIA Zoom:

Join Zoom Meeting

<https://us02web.zoom.us/j/81938403671?pwd=VU4yTytUT0xoakxuc0xmdEJiOTBmQT09>

**Meeting ID: 819 3840 3671
Passcode: 808031**

A G E N D A

- | | |
|---|-----------------|
| • Call to Order | Henry Poston |
| • Welcome and Introduction of Guests | Henry Poston |
| ◊ Determination of Quorum | |
| ◊ Introduction of new Board Member | |
| ◊** Approval of March 21, 2023 Minutes | |
| • Finance Report | Cathy Archer |
| • **Approval of IWT Funding (EBS Grant) | Cathy Archer |
| • Performance Report | Amy Ross |
| • Contractor Program Update | Sherell Sherman |
| • One Stop Operator Update | Todd Gurley |
| • WIOA Update | Ayla Dyer |
| • **Contractual Renewal with Ross for PY 23 | Henry Poston |
| • Other Business | Henry Poston |
| • Adjournment | Henry Poston |

****Denotes Action Items**

WACCAMAW WDB

Board Minutes



Minutes
Waccamaw Workforce Development Board
Waccamaw Regional Council of Governments
March 21, 2023
9:30 AM

This Board meeting was conducted via Zoom.

Members Present

Members Absent

Abernethy	Allen	Battle	Christopher
Espinal	Frank	Burke	Kim
Evans	Wallace	Geathers	Rochelle
Harrison	Tiffany	Green	Etta
Mitchell	Greg	Greene	Jason
Poston	Henry	Roberts	Andy
Pressley	Wilhemina	Skalican	Peg
Robinson	Eric	Smith	Sherrill
Engelman	Bonita	Wulf	Verlon

Waccamaw Regional COG Staff Present:

Ayla Dyer, Temeca Belcher, Tomas Langley, Stacy Martell, and Amy Ross.

Other Guests Present:

Caitlin Brazell, SCDEW

Todd Gurley, Ross

Sherell Sherman, Ross

- **Call to Order:**

Mr. Henry Poston, Chairman, called the meeting to order at 9:31 a.m.

- **Welcome and Introduction of Guests:**

Mr. Poston welcomed members, staff, and guests. Ms. Ayla Dyer did a roll call for the Board members.

- **Determination of Quorum:**

Mr. Poston determined there was not yet a quorum. However, he would revisit a quorum determination later in the meeting as other members were scheduled to join late.

- **Hospital Update**

Mr. Poston asked Mr. Allen Abernathy to give an update as to the progress of the new Williamsburg Regional Hospital's opening. Mr. Abernathy stated the hospital is 60 days from opening. The DHEC construction sign off and licensure sign off have been obtained. The

hospital received a Food Grade "A" through inspection. The hospital received its Certificate of Occupancy on Jan 17th at 2:30 pm. Mr. Abernathy stated that 17 minutes after receiving the Certificate, the hospital saw its first patient in the ER. The hospital has obtained its CLEA (Lab) license and is serving patients. The first MRI conducted in Williamsburg County was on January 24th in the hospital. In the first 60 days, approximately 3500 patients visited the hospital's Emergency Room. The ER's average wait time is 39 minutes from the door to a bed and 49 min from the door to a doctor or provider. There have been 200 inpatient admissions with an average of about 3.7 admits a day. Surgeries and advanced imaging began February 13th. Since that time, approximately 2500 outpatient studies have been conducted as well as 40 surgeries. The hospital is receiving excellent patient satisfaction scores and is leading over Florence, Marion, and Black River hospitals. Mr. Poston asked how many people are currently employed at the hospital. Mr. Abernathy stated they employ about 220 employees at the hospital, and an additional 40 are employed in the doctor's offices.

- **Finance Report:**

Ms. Ayla Dyer presented the Program Year financial report on behalf of Ms. Cathy Archer.

Ms. Dyer stated that youth work-based learning is at 27.4%. The state requirement is 20%. The centers numbers exceed the state requirement. As of January 31, 64% of the Adult and DW programs budget has been utilized with only 5 months left in the service year. A total of 120 new adults have been served as well as 135 carry-over clients from the year prior.

Through the EBA grant (Engage Build and Serve), \$426,000.00 was received. All monies from this grant are going toward the Adult and DW training, OJT's and virtual reality program. The funding has helped to subsidize adult tuition. Youth budget, resiliency grant, on target to spending all the funds by May 31st. The State provides yearly "Fund Utilization Charts" which show that Waccamaw surpasses the average in the Adult, DW, and Youth Programs. Waccamaw is also ranked #1 in South Carolina for PCR (Participant Cost Rate) at 46.3%.

- **Quorum Revisited**

Mr. Abernathy inquired if more board members had joined the meeting in hopes that a quorum had been met. Ms. Ayla Dyer took the roll, and it was determined that there was indeed a quorum. Mr. Abernathy then made a motion to approve the meeting minutes, Mr. Greg Mitchell seconded the motion. Mr. Poston called for a vote to approve the minutes for the September 20, 2022, November 15, 2022, and January 17, 2023 meetings. A vote to approve the minutes passed.

- **Performance Report:**

Ms. Amy Ross presented the performance Report. Ms. Ross stated that they are passing all performance measures and they have attained at least 90% of their negotiated goal. Ms. Ross presented the enrollment numbers for each program for the program year as well as enrollment numbers broken down by month. She stated that these are all good numbers, and the centers are performing well. Ms. Ross also presented information pertaining to each of the center's traffic totals, stating that the numbers remain consistent.

- **Contractor Program Update:**

Ms. Sherell Sherman began by telling the board that their focus is still on assisting people with finding employment versus finding training. Ms. Sherman requested the board to encourage anyone that they know within the ages of 16-24 years of age looking to find employment, to please send them to the centers. She stated that there is a dire need to enroll more youth into the programs. BSR's have been conducting a lot of Outreach which has been very important.

- **One Stop Operator Update:**

Mr. Todd Gurley informed the Board that all three centers are open Monday through Friday 8:30-4:30 with no capacity or mask restrictions. Mr. Gurley stated that the centers have been busier than the previous year. The Conway center's traffic has increased approximately 15 % from last year. The Georgetown Center is under new ownership. The new owner is currently making repairs and updates to the building, this includes a new roof. Mr. Gurley informed the board that the building next to Georgetown center has been torn down and a new building will be built in its place. This construction has created some slight confusion among some of the center's visitors. March 16, the Waccamaw Region held its annual MOU IFA (Memo of Understanding Infrastructure Funding Agreement) meeting. Mr. Gurley is confident that the region will meet all requirements come the June 30th deadline. Lastly, Mr. Gurley will be attending a three-day training in Charleston with other One Stop operators next week.

- **WIOA Update:**

Ms. Ayla Dyer explained that she has officially changed her name to her maiden name and is no longer going by Ms. Ayla Hemeon. Ms. Dyer informed the board that her and Ms. Archer attended SETA in Memphis. She stated that it was a very educational and informative conference. She shared some of the information that she learned and expressed asking a speaker to visit Waccamaw to share with the Waccamaw centers as well as Trident and Low Country centers. The next SETA conference will be held in September, in Alabama. Ms. Dyer stated that she will share the conference information with board members if they are interested in attending. Redesignation of areas in the state is done every 2 years. Ms. Dyer stated that the deadline to meet the state's qualifications for this process is April 30.

- **Other Business:**

Mr. Poston thanked all members for attending and issued a reminder that the next meeting will be May 16, 2023.

- **Adjournment:**

Being no further business, the meeting was adjourned at 10:02 a.m.

Respectfully submitted,

Henry Poston
WWDB Chair

WACCAMAW WDB

Board Reports





WACCAMAW

R E G I O N A L
COUNCIL OF GOVERNMENTS

ONE REGION MOVING FORWARD TOGETHER

Waccamaw Workforce Development

PY 2022 – Financial Report
May 16, 2023

Prepared by Cathy Archer
carcher@wrcog.org

Waccamaw Workforce Development Board
WIOA Program Year 2022
Current Funding Status

Program Funds	PY 2021 Funds	PY 2022 Funds	Fund Transfers	Total Available	PY 2022 Expended	Future Obligations	Unobligated Balance
Adult	\$0	\$780,654	\$235,261	\$1,015,915	\$654,556	\$100,139	\$261,220
Dislocated Worker	0	742,511	(235,261)	507,250	106,111	154,451	246,688
Youth	0	785,042	0	785,042	388,101	346,324	50,617
Total - Program Funds	\$0	\$2,308,207	\$0	\$2,308,207	\$1,148,768	\$600,914	\$558,525
Other Funds:							
21LRA11 Adult/DW	145,218	0	0	145,218	137,278	7,940	0
21LRY11 Youth	237,828	0	0	237,828	196,268	41,560	0
22EBA11 Adult/DW	0	426,187	0	426,187	300,575	125,612	0
Total - Other Funds	\$383,046	\$426,187	\$0	\$809,233	\$634,121	\$175,112	\$0

****Note:** A/DW funds authorized for PY 2022

Program year for PY21 funds: A/DW funds 7/1/2021 – 6/30/2023; Youth funds 4/1/2021 – 6/30/2023

Program year for PY 22 funds: A/DW funds 7/1/2022 – 6/30/2024; Youth funds 4/1/2022 – 6/30/2024

21LRA11 & 21LRY11 grant period 12/1/2021 – 5/31/2023; 22EBA11 grant period 10/1/2022 – 3/31/2024

Fund	% Expended (PY 21/22)	% Obligated (PY 22)	Part Cost Rate	WBL %
Adult	60.8%	66.5%	44.6%	
DW	60.1%	66.8%		
Youth	58.6%	93.6%		31.0%
Target Rate	53.0%	60.0%	30.0%	20.0%

Waccamaw Workforce Development
Financial Dashboard – Adult & Dislocated Worker - Program Year 2022
For Period July 1, 2022 through March 31, 2023

Cost Category	ADULT PROGRAM				DW PROGRAM			
	Total Budget	Reported Expenditures YTD	Budget Variance (Over) / Under	% YTD	Total Budget	Reported Expenditures YTD	Budget Variance (Over) / Under	% YTD
Program Delivery Staff Expenses	\$ 613,832.13	\$ 405,557.09	\$ 208,275.04	66%	\$ 263,640.32	\$ 159,650.55	\$ 103,989.77	61%
Facilities Cost	-	-	-		-	-	-	
Operating Expenses	61,913.27	14,351.52	47,561.75	23%	45,627.46	4,118.29	41,509.17	9%
Other Program Costs	20,255.65	15,274.56	4,981.09	75%	6,674.71	2,887.15	3,787.56	43%
Participant Training Costs	513,355.45	436,922.64	76,432.81	85%	230,821.55	2,588.89	228,232.66	1%
Participant Supportive Services	88,418.50	98,653.23	(10,234.73)	112%	29,135.96	1,352.12	27,783.84	5%
Other Participant Costs	-	-	-		-	-	-	
Totals	\$ 1,297,775.00	\$ 970,759.04	\$ 327,015.96	75%	\$ 575,900.00	\$ 170,597.00	\$ 405,303.00	30%

TOTAL ADULTS SERVED		
Carryover	New	Total
135	125	260

TOTAL DW SERVED		
Carryover	New	Total
3	3	6

Waccamaw Workforce Development
Financial Dashboard – Youth - Program Year 2022
For Period July 1, 2022 through March 31, 2023

Cost Category		Total Budget	Reported Expenditures YTD	Budget Variance (Over) / Under	% YTD
OUT-OF-SCHOOL YOUTH:					
Program Delivery Staff Expenses		\$ 612,068.06	\$ 390,216.43	\$ 221,851.63	64%
Operating Expenses		64,701.77	10,371.18	54,330.59	16%
Other Program Costs (Contr Profit)		21,018.17	13,272.21	7,745.96	63%
Participant Training		38,800.00	15,014.00	23,786.00	39%
Work Experience / Internships / OJTs / Apprenticeships		160,554.00	70,891.47	89,662.53	44%
Youth Incentives		16,000.00	5,225.00	10,775.00	33%
Participant Supportive Services		58,355.00	45,133.71	13,221.29	77%
Program Totals - OSY		\$ 971,497.00	\$ 550,124.00	\$ 421,373.00	57%
Participant Training (Resiliency Grt)		\$ 166,547.00	\$ 115,355.00	\$ 51,192.00	69%
Totals		\$ 1,138,044.00	\$ 665,479.00	\$ 472,565.00	58%

- BUDGET PY22 - 100% OSY; 0% ISY
- WIOA requirement = 75% OSY
- WBL Rate PY22 = 31.0%
- WIOA requirement = 20%

TOTAL OSY SERVED		
Carryover	New	Total
60	58	118

Waccamaw Workforce Development
Financial Dashboard – SC Works - Program Year 2022
For Period July 1, 2022 through March 31, 2023

SC Works Centers				
Cost Category	Total Budget	Reported Expenditures YTD	Budget Variance (Over) / Under	% Expended
Program Delivery Staff Expenses	\$ 59,644.22	\$ 34,975.86	\$ 24,668.36	59%
Professional Services - ROSS	314,370.00	214,108.42	100,261.58	68%
Equipment Expenses	425.00	-	425.00	0%
Advertising / Outreach Expense	2,640.00	-	2,640.00	0%
Memberships & Subscriptions	1,042.78	738.00	304.78	71%
Facilities Lease / Bldg Usage Fee	86,623.00	33,103.00	53,520.00	38%
Premises Expenses	112,348.00	40,489.28	71,858.72	36%
Office & Operating Supplies	7,100.00	6,085.12	1,014.88	86%
Security Services	34,000.00	3,301.06	30,698.94	10%
IT Services	54,602.00	47,645.20	6,956.80	87%
Telephones & Data	7,200.00	4,233.06	2,966.94	59%
Total	\$ 679,995.00	\$ 384,679.00	\$ 295,316.00	57%
Local Services Income (Cost-Sharing Reimbursements)	\$ 200,202.00	\$ (58,942.00)	\$ 141,260.00	-9%
NET TOTAL EXPENDITURES	\$ 479,793.00	\$ 325,737.00	\$ 154,056.00	48%



Waccamaw Workforce Development Board

**** FINANCE ACTION ITEM ****

Incumbent Worker Training Award Tidelands Health

Board approval to provide Georgetown Hospital System (dba Tidelands Health) with IWT funding in the amount of \$18,500 (50% employer match) provided through the A/DW Engage, Build, & Serve Grant (22EBA11) for the purpose of training 52 employees for CMA (Certified Medical Assistant) certifications.

(Authorized under WIOA Title 1B)



WACCAMAW

R E G I O N A L
COUNCIL OF GOVERNMENTS

ONE REGION MOVING FORWARD TOGETHER

Workforce Development Board WIOA Performance Report

May 16, 2023

Amy Ross
Performance & Compliance Manager

aross@wrcog.org

WIOA Performance

PY 2022 Report Quarter 2 Final

Performance Measure	ADULTS			DW			YOUTH		
	Goal	Actual	% of Goal	Goal	Actual	% of Goal	Goal	Actual	% of Goal
Employment Rate Q2	82.0%	80.8%	98.5%	84.0%	83.3%	99.2%	81.0%	94.0%	116.0%
Employment Rate Q4	79.0%	81.9%	103.7%	84.5%	94.1%	111.4%	77.0%	87.6%	113.8%
Median Earnings	6,300	6,996	111.05%	8,000	7,955	99.44%	4,700	7,234	153.91%
Credential Rate	60.0%	57.7%	96.2%	61.0%	73.1%	119.8%	64.3%	68.2%	106.1%
Measurable Skill Gains	55.0%	68.6%	124.7%	54.0%	50.0%	92.6%	60.0%	80.5%	134.2%

Pass	<p>An Overall Program Score (across all indicators) is at least 90%</p> <p>An Overall Indicator Score (across A/DW/Y Programs) is at least 90%</p> <p>Have an Individual Indicator Score of at least 50%</p>
Fail	<p>An Overall Program Score (across all indicators) that did not meet at least 90%</p> <p>An Overall Indicator Score (across A/DW/Y Programs) that did not meet at least 90%</p> <p>Have an Individual Indicator Score that did not meet 50%</p>

Served July 1, 2022 – April 30, 2023

Customer Group	Carry Overs	New Enrollments	Total Served
Adult	135	125	260
DW	3	3	6
Youth	60	58	118

PY 22 Enrollments by Month

ADULT											
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	YTD Actual
Enrollments for PY22	18	22	16	14	16	22	11	1	3	2	125

DISLOCATED WORKERS											
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	YTD Actual
Enrollments for PY22	0	0	1	0	0	0	0	0	0	2	3

YOUTH											
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	YTD Actual
Enrollments for PY22	3	15	10	6	7	4	3	2	7	1	58

Center Traffic Totals for PY 22

Conway

	WP (ES)	VETS	TAA	UI	WIOA	Total Visitors
July	357	76	0	211	192	760
August	375	72	0	268	284	927
September	384	62	0	187	234	805
October	379	54	0	284	212	875
November	432	59	0	394	242	1068
December	587	95	0	562	200	1349
January	650	82	0	549	174	1373
February	510	81	0	405	134	1049
March	637	82	0	283	155	1075
April	386	54	0	208	144	738
TOTAL	4,697	717	0	3,351	1,971	10,019

Georgetown

	WP (ES)	VETS	TAA	UI	WIOA	Total Visitors
July	21	3	0	61	44	129
August	58	4	0	58	71	187
September	46	8	0	44	44	134
October	53	10	0	28	46	127
November	92	5	0	31	63	186
December	33	16	0	51	66	150
January	55	8	0	48	53	156
February	22	1	0	43	20	85
March	25	3	0	34	19	78
April	13	1	0	31	27	71
TOTAL	418	59	0	429	453	1,303

Kingstree

	WP (ES)	VETS	TAA	UI	WIOA	Total Visitors
July	132	15	0	89	100	321
August	137	9	0	119	148	404
September	95	6	0	95	111	301
October	89	12	0	108	96	293
November	175	19	0	200	82	457
December	145	16	0	123	79	347
January	162	17	0	108	92	362
February	122	7	0	101	71	294
March	132	2	0	87	77	296
April	104	12	0	92	71	267
TOTAL	1,293	115	0	1,122	927	3,342

Work Experience and On-The-Job-Training Placements

*as of 5/9/23

Work Experience Placements
A Father's Place
Affordable Landscape & Irrigation LLC
bFIVE40
Birching Lane Coffee Co.
Caris Healthcare
Carolina Food Service of Loris
CRP Industries, Inc.
ElJay Foods, LLC
Elvis Service Company
Georgetown County Public Services
H. Alton Boyd Senior Care
Horry County Adult Education - Conway
Palmetto Pumps Systems
Serenity Dove Home Care, LLC
Smith Medical Clinic
St. James-Santee Family Health Center, Inc.
Town of Hemingway
Town of Kingstree
VQS Access Health, LLC
Waccamaw Regional COG
Williamsburg Regional Hospital

On-The-Job Training Placements
bFIVE40
Carolina Cool, Inc.
Carolina Food Service of Loris
Carolina Procurement Institute, Inc
Elvis Service Company
Embroidery Solutions
Enviro Sep
Mi Tide Boats LLC
Palmetto Synthetics, LLC
Town of Kingstree