



# **Waccamaw Workforce Development Board Meeting**

**January 17, 2023**

# Waccamaw Workforce Development Board Meeting



Waccamaw Regional Council of Governments  
1105 Church Street  
Georgetown, SC 29440

Tuesday, January 17, 2023  
9:30 a.m.

## A G E N D A

- |  |                 |
|--|-----------------|
| • Call to Order                            | Henry Poston    |
| • Welcome and Introduction of Guests       | Henry Poston    |
| ◇ Determination of Quorum                  |                 |
| ◇ **Approval of September 20, 2022 Minutes |                 |
| ◇ **Approval of November 15, 2022 Minutes  |                 |
| • Finance Report                           | Cathy Archer    |
| • Performance Report                       | Amy Ross        |
| • Contractor Program Update                | Sherell Sherman |
| • One Stop Operator Update                 | Todd Gurley     |
| • WIOA Update                              | Ayla Hemeon     |
| • Other Business                           | Henry Poston    |
| • Adjournment                              | Henry Poston    |

**\*\*Denotes Action Items**

# WACCAMAW WDB

## *Board Minutes*



**Minutes**  
**Waccamaw Workforce Development Board**  
Waccamaw Regional Council of Governments  
September 20, 2022  
9:30 AM

\*This Board meeting was conducted via Zoom.

**Members Present**

**Members Absent**

Abernethy	Allen		Battle	Christopher
Burke	Kim		Smith	Sherrel
Roberts	Andy		Pressley	Wilhelmina
Engleman	Bonita		Geathers	Rochelle
Robinson	Eric		Harrison	Tiffany
Poston	Henry		Greene	Jason
Skalican	Peg		Carter	Etta
Wulf	Verlon			
Espinal	Frank			
Evans	Wallace			
Mitchell	Greg			

**Waccamaw Regional COG Staff Present:**

Cathy Archer, Rusty Gaskins, Ayla Hemeon, Kim McCutchen, Temecca Belcher, and Amy Ross.

**Other Guests Present:**

Wade Coffindaffer, Ross  
Anna Cumberledge, Ross  
Todd Gurley, Ross  
Sherell Sherman, Ross  
Eva Porchea, Ross  
Caitlin Brazell, SCDEW

- **Call to Order:**

Mr. Henry Poston, Chairman, called the meeting to order at 9:34 a.m.

- **Welcome and Introduction of Guests:**

Mr. Poston welcomed members, staff, and guests.

- **Determination of Quorum:**

Mr. Poston determined that there was a quorum.

- **Approval of January 18, May 2 (Special Board Meeting) and May 17, 2022 Minutes:**

Mr. Poston moved on to the approval of the January 18, May 2 and May 17, 2022 minutes.

Mr. Greg Mitchell motioned to approve the minutes from the January 18, May 2 and May 17, 2022 meetings. Mr. Verlon Wulf seconded the motion and it was passed unanimously by the Board.

- **CEDS Update:**

Chairman Poston invited Mr. Rusty Gaskins to present the 2023-2027 EDA CEDS. Mr. Gaskins explained that the Comprehensive Economic Development Strategy (CEDS) is updated annually and rewritten every five years. It focuses on attracting new investment and fostering economic diversity. It is guided by the CEDS Committee which also serves as the Workforce Development Board. The CEDS is required to be eligible for EDA grant funding. Mr. Gaskins noted that in the past two years, the region received some \$17 million in EDA grants. Mr. Gaskins expressed his gratitude for the assistance received from the CEDS Committee and stated the 2023-2027 EDA CEDS draft had been reviewed and approved by the South Carolina Department of Commerce and that members should have received an emailed copy on September 8th. Mr. Gaskins stated the 2023-2027 EDA CEDS had been adopted by the COG Board of Directors on September 12th and the final CEDS version would be submitted to Economic Development Administration (EDA) by September 30th. In addition, Mr. Gaskins stated the finalized document would be available on the WRCOG website for review no later than September 30th.

- **Finance Report:**

Ms. Cathy Archer presented the financial report. All financial requirements were met for PY 21 which include expenditures, obligations, direct participant cost rate and work-based learning rate. Ms. Archer also presented a slide demonstrating the historical funding trend from PY 18 until present. It shows a decrease over the years and a 17% reduction in funding from prior year (PY21).

- **PY 22 Budget:**

Ms. Archer presented and asked the board for approval of the PY 22 LWDA Budget. Mr. Poston asked for a motion to approve the budget. Mr. Allen Abernethy made a motion to approve; Mr. Wallace Evans seconded the motion. The PY 22 budget was passed unanimously by the Board.

Ms. Archer then updated the board on the current funding status for PY 22. The local area is meeting all requirements so far this year except for the youth expenditure rate which will increase in the next couple of months.

- **Adult and DW Transfer of Funds:**

Ms. Archer requested that the board grant WRCOG's Executive Director, Sarah Smith, authority to transfer DW funds to Adult funds as necessary. Adult funds are spent quicker than DW funds and, in some cases, the transfer of funds need to be approved prior to a Board meeting.

Mr. Greg Mitchell motioned to approve the Adult and DW Transfer of Funds. Mr. Verlon Wulf seconded the motion and it was passed unanimously by the Board.

- **Performance Report:**

Ms. Ayla Hemeon presented the performance report. All PY 21 performance measures were met. Total participants served in PY 21: 435 Adults, 44 Dislocated Workers and 169 Youth. Total new enrollments for PY 22: 42 Adults, 0 Dislocated Workers, and 18 Youth.

Ms. Hemeon displayed a slide showing the Waccamaw area as being in the top 4 of the State for placing WIOA participants into training.

- **Contractor Program Update:**

Ms. Sherell Sherman announced that there is a job vacancy for a Ross Assistant Director. This position should be filled soon as there were many qualified candidates who applied.

Ms. Sherman requested board members to help recruit Dislocated Workers since our area doesn't experience many major layoffs. Mr. Abernethy inquired about Dislocated Worker services and how the program works and who is eligible, etc. WIOA staff will follow up with more information to Mr. Abernethy.

Staff is preparing for the state audit.

Most outreach has been in schools such as Adult Ed.

- **One Stop Operator Update:**

Mr. Todd Gurley informed the Board that all 3 centers are operating at normal capacity and hours are 8:30 -4:30. All partners are back in the centers in person.

Upcoming events: Active Shooter Training, SC Works Center Site Visits, ADA Inspections, Assistive Technology Training

- **Workforce Development Month Update:**

Ms. Hemeon congratulated Ms. Eva Porchea on being named the Outstanding Workforce Systems Employee for the Waccamaw area. Ms. Porchea will be presented an award at the State Workforce Development Meeting in Columbia on September 28, 2022.

Ms. Hemeon then presented the new orientation video that explains SC Works and WIOA services.

Finally, Ms. McCutchen told the board that she was visiting different employers in the 3 counties to film short Facebook videos explaining what their companies do. These will all be uploaded to the SC Works Facebook page.

- **Other Business:**

Mr. Poston asked Mr. Allen Abernathy to provide an update on the construction of the Williamsburg Regional hospital. Mr. Abernathy confirmed that they are still on schedule and progress is being made.

- **Adjournment:**

Being no further business, the meeting was adjourned at 10:35 a.m.

Respectfully submitted,

Henry Poston  
WWDB Chair



**Minutes**  
**Waccamaw Workforce Development Board**  
Waccamaw Regional Council of Governments  
November 15, 2022  
9:30 AM

**Members Present**

Abernethy	Allen		Battle	Christopher
Burke	Kim		Pressley	Wilhelmina
Mitchell	Greg		Evans	Wallace
Espinal	Frank		Geathers	Rochelle
Poston	Henry		Greene	Jason
Harrison	Tiffany		Skalican	Peg
Robinson	Eric		Smith	Sherrel
Roberts	Andy		Engleman	Bonita
			Wulf	Verlon
			Carter	Etta

**Members Absent**

Waccamaw Regional COG Staff Present:

Cathy Archer, Amy Ross, Ayla Hemeon, Kim McCutchen, Temecca Belcher

Other Guests Present:

Todd Gurley, Ross

Sherell Sherman, Ross

- **Call to Order:**

Mr. Henry Poston, Chairman, called the meeting to order at 9:30 a.m.

- **Welcome and Introduction of Guests:**

Mr. Poston welcomed members, staff, and guests. Ms. Ayla Hemeon did a roll call for the Board members.

- **Determination of Quorum:**

Mr. Poston determined that there was not yet a quorum, but started the meeting and would come back to voting matters at a later time.

- **Finance Report:**

Ms. Cathy Archer presented the current funding status- all programs are performing with the expectation to meet year-end financial performance goals. YTD expenditure rates are as follows:



Adult- 23%; Dislocated Worker-10%; Out of School Youth- 19%. The SC Works Centers have expended 20% of their YTD budget and partners have been billed for the first quarter cost-sharing.

All programs met or exceeded PY 2021 financial performance goals as presented in the financial report, and financial measurements for PY 2021 were presented for all state wide LWDA's for informational purposes.

- **Performance Report:**

Ms. Amy Ross provided Q1 Performance Report, Waccamaw WIOA is meeting all goals for Adult, Dislocated Worker, and Youth populations.

- **One Stop Operator Update:**

Mr. Todd Gurley informed the Board that all three centers are open with no COVID restrictions Monday-Friday 8:30 am-4:30 pm. The Conway SC Works Center received renovations including new paint, carpet, and replacing desks in the resource area to make better use of space. PY21 Center Traffic, SC Works Centers served a total of 16, 832 people with an 84% satisfaction rate.

- **WIOA Update:**

Ms. Hemeon shared the preliminary results of the PY22 programmatic & financial monitoring. The exit conference went well and overall the local area received a positive review. The final report will be available in a few months. The Local and Regional plan modifications are due this year, and staff are currently working on them and when ready they will be sent to the board for approval. The Waccamaw Region had an 18% reduction in funds this program year which has resulted in having to place a hold on enrolling any new participants into training. However, since there is still funding available in the Resiliency Grant, youth participants looking for CDL or healthcare related trainings are still being enrolled.

- **Other Business:**

Mr. Allen Abernathy provided an update on the Williamsburg Hospital. January 17, 2023 is the target date for the re-opening of the hospital. At this time, only internal candidates have been hired, and there are only 10-15 hospital employees without jobs at the new hospital.

Next meeting to be held in January.

- **Adjournment:**

Being no further business, the meeting was adjourned at 10:00 a.m.

Respectfully submitted,

Henry Poston  
WWDB Chair

# WACCAMAW WDB

## *Board Reports*



## WIOA Enrollments PY 22

July 1, 2022 – December 31, 2022

Population	New Enrollments
Adult	108
Dislocated Worker	1
Youth	45

## WIOA Performance

### PY 2022 Report Quarter 1 Final

Performance Measure	ADULTS			DW			YOUTH		
	Goal	Actual	% of Goal	Goal	Actual	% of Goal	Goal	Actual	% of Goal
Employment Rate Q2	82.0%	80.5%	98.2%	82.0%	80.4%	98.0%	80.0%	90.2%	112.8%
Employment Rate Q4	78.5%	86.7%	110.4%	80.0%	90.5%	113.1%	71.5%	86.6%	121.1%
Median Earnings	5,250	7,024	133.79%	7,300	8,216	112.55%	3,600	6,151	170.86%
Credential Rate	60.2%	56.8%	94.4%	60.5%	80.0%	132.2%	64.3%	66.2%	103.0%
Measurable Skill Gains	54.5%	61.8%	113.4%	47.5%	76.9%	161.9%	63.5%	76.6%	120.6%

Pass	<p>An Overall Program Score (across all indicators) is at least 90%</p> <p>An Overall Indicator Score (across A/DW/Y Programs ) is at least 90%</p> <p>Have an Individual Indicator Score of at least 50%</p>
Fail	<p>An Overall Program Score (across all indicators) that did not meet at least 90%</p> <p>An Overall Indicator Score (across A/DW/Y Programs ) that did not meet at least 90%</p> <p>Have an Individual Indicator Score that did not meet 50%</p>

# Center Visitors PY 22

## Conway

	WP (ES)	VETS	TAA	UI	WIOA	Total Visitors
July	357	76	0	211	192	760
August	375	72	0	268	284	927
September	384	62	0	187	234	805
October	379	54	0	284	212	875
November	432	59	0	394	242	1068
December	587	95	0	562	200	1349
<b>TOTAL</b>	<b>2,514</b>	<b>418</b>	<b>0</b>	<b>1,906</b>	<b>1,364</b>	<b>5,784</b>

## Georgetown

	WP (ES)	VETS	TAA	UI	WIOA	Total Visitors
July	21	3	0	61	44	129
August	58	4	0	58	71	187
September	46	8	0	44	44	134
October	53	10	0	28	46	127
November	92	5	0	31	63	186
December	33	16	0	51	66	150
<b>TOTAL</b>	<b>303</b>	<b>46</b>	<b>0</b>	<b>273</b>	<b>334</b>	<b>913</b>

## Kingstree

	WP (ES)	VETS	TAA	UI	WIOA	Total Visitors
July	132	15	0	89	100	321
August	137	9	0	119	148	404
September	95	6	0	95	111	301
October	89	12	0	108	96	293
November	175	19	0	200	82	457
December	145	16	0	123	79	347
<b>TOTAL</b>	<b>773</b>	<b>77</b>	<b>0</b>	<b>734</b>	<b>616</b>	<b>2,123</b>