

Waccamaw Workforce Development Board Meeting

September 17, 2019

Waccamaw Workforce Development Board Meeting



Waccamaw Regional Council of Governments
1230 Highmarket Street
Georgetown, SC 29440

Tuesday, September 17, 2019
9:30 a.m.

A G E N D A

Call to Order

Verlon Wulf

- Welcome and Introduction of Guests
- Determination of Quorum
- **Approval of May 21, 2019 Minutes

Finance Report

Cathy Archer

Contractor Program Update

Sherell Robinson, Ross

One Stop Operator Update

Todd Gurley, Ross

WIOA Update

Ayla Hemeon

Other Business

Verlon Wulf

Adjournment

****Denotes Action Items**

WACCAMAW WDB

Board Minutes



Draft Minutes
Waccamaw Workforce Development Board
Waccamaw Regional Council of Governments
July 16, 2019
9:30 AM

Members Present

Members Absent

Carter	Etta		Battle	Christopher
Edwards	David		Burke	Kim
Espinal	Frank		Geathers	Rochelle
Evans	Wallace		Greene	Jason
Harper	Jan		Pressley	Wilhelmina
Mitchell	Greg			
Poston	Henry			
Roberts	Andy			
Skalican	Peg			
Thompson	Lance			
Tucker	Brian			
Wulf	Verlon			

Waccamaw Regional COG Staff Present:

Cathy Archer, Rusty Gaskins, Ayla Hemeon, Tomas Langley, Kai Legette-Gideon, Alex Long, Marsha Platt, Hannah Poston, Amy Ross, Sarah Smith

Other Guests Present:

Tania Appel, SCVRD

Todd Gurley, Ross

Sherell Robinson, Ross

Melissa Rodgers, SCDEW

- **Call to Order:**

Mr. Verlon Wulf, Chairman, called the meeting to order at 9:28 a.m.

- **Welcome and Introduction of Guests:**

Mr. Wulf welcomed members, staff, and guests. He had Board members, staff, and guests introduce themselves.

- **Determination of Quorum:**

Mr. Wulf determined that there was a quorum and started the meeting.

- **Approval of May 21, 2019 Minutes:**

Mr. Wulf moved on to the approval of the May 2019 Minutes.

Mr. Brian Tucker motioned to approve the minutes from the May 21, 2019 meeting.

Mr. Henry Poston seconded the motion and it was passed unanimously by the Board.

- **Finance Report**

Ms. Cathy Archer, WIOA Fiscal Coordinator, presented financial reports, on the funding status as of May 31, 2019. Funding status for June was not reviewed as closing out the FY has been time consuming.

Most of the funds have been expended this past year. Youth funds were received on April 1, however, Adult and DW funds have not been received. As of May 31, 2019 all financial measurements have been made. Expenditure and obligation rates are also on target.

Ms. Archer again reviewed the 10 year trend of program funding history.

Total adults served this year is 515. Total DW served this year is 55. Total Youth participants this year is 365.

- **Adult/DW Funds Transfer**

Ms. Archer requested that the authority to sign the Adult/DW Funds of PY19 be transferred to Ms. Sarah Smith, the WRCOG Executive Director.

Mr. Poston motioned to approve the transfer of the Adult/DW Funds to the WRCOG Executive Director.

Mr. Lance Thompson seconded the motion and it was passed unanimously by the Board.

- **Performance Report**

Ms. Amy Ross, Performance and Compliance Manager, presented the PY18 enrollment: 515 Adults, 55 Dislocated Workers, and 365 Youth. She also provided the performance for January 1, 2019 – June 30, 2019. Enrolled 291 new adults; enrolled 33 new dislocated workers; enrolled 204 new youth.

Ms. Ross displayed the Center Traffic Totals for PY18 and the percentage of clients who received training in PY18, compared with all other SC regions.

Ms. Ross also displayed the final performance numbers from the State for third quarter PY18. All goals are pass based on the pass/fail Preliminary Performance Reports.

- **Contractor Program Update**

Ms. Sherell Robinson introduced herself to the Board as Ross' new Project Director and presented an update: The Conway and Kingstree office look to hire 2 new employee's to replace 2 who are leaving; Career Coaches will now be referred to as Career Specialist; Work experience and OJT are being developed for training; Vouchers for the new FY are being created; And new outreaches are being prepared for the upcoming months.

- **SC Works Certification Approval**

Mr. Todd Gurley reminded the Board that the State sent Instruction Letter 18-11 for specifications of the centers, which has been completed and now needs approval from the Board for the SC Works Certification.

Mr. Frank Espinal motioned to approve the SC Works Certification.

Mr. Tucker seconded the motion and it was passed unanimously by the Board.

- **One Stop Operator Update**

Mr. Todd Gurley gave an update on what has been going on in the three One Stop Centers in the past month. He also mentioned the 5 Workstudy students and virtual greeters.

Mr. Gurley said the new DEW Executive Director visited all 3 Centers in June.

Mr. Gurley will be presenting a report, along with the update, starting in September. It will be a monthly report that includes new information combined with information currently being given.

- **Regional Plan Approval**

Ms. Hemeon presented the modifications to the Regional Plan which were as follows:

1. Added Unemployment rates for 2016-2018
2. Added updates regarding the new consultant hired by DEW to guide with regional planning.
3. Added McLeod as an accomplishment to the regional business service team in approaching them. All jobs are posted among all three local workforce areas.
4. Added the Transportation Demo grant received by Pee Dee and Waccamaw

Mr. Poston motioned to approve the Regional Plan.

Mr. Greg Mitchell seconded the motion and it was passed unanimously by the Board.

- **WIOA Update**

Ms. Hemeon also presented the WIOA update.

SC DEW has a new Executive Director, Dan Ellzey appointed by Gov McMaster. Ms. Hemeon gave a brief biography.

On June 20 a farewell/appreciation lunch was held for the career coaches and greeters. As of July 1st they are now Ross employees.

All signatures for the MOU/IFA have been received and submitted to SCDEW. Goodwill/SCSEP will be a new addition to the partners in Conway.

Ms. Hemeon invited members of the board to attend SETA this fall which is Sunday, September 8, 2019 through Tuesday, September 10, 2019 in Savannah.

Other Business

Mr. Wulf recognized Mr. Espinal for being selected as Person of the Year by the Socastee and Saint James Kiwanis Club.

Mr. Wulf also mentioned that Ms. Kim Burke sent out a notice about the Annual Myrtle Beach Veterans Strand Down, a hiring and service event for Veterans.

Mr. Mitchell announced open house, enrollment, and infrastructure changes at the HGTC Manufacturing Center in Georgetown.

- **Adjourn**

There being no further business, Mr. Wulf asked for a motion to adjourn the meeting. The meeting adjourned at 10:10 a.m.

WACCAMAW WDB

Board Reports



Waccamaw Regional Council of Governments Workforce Development

PY 2019 – Financial Reporting



WDB Meeting – September 17, 2019
Prepared by Cathy Archer
carcher@wrcog.org

Waccamaw Workforce Development Board
WIOA Program Year 2019
Funding Status as of July 31, 2019

Program Funds	PY 2018 Funds	PY 2019 Funds	Fund Transfers	Total Available	PY 19 Funds Expended	Future Obligations	Unobligated Balance
Adult	\$82,648	\$164,728	\$100,000	\$347,376	\$70,972	\$276,404	\$0
Dislocated Worker	136,489	183,707	(100,000)	220,196	36,280	183,916	0
Youth	244,805	1,042,355	0	1,287,160	78,065	876,149	332,946
Program Funds	\$463,942	\$1,390,790	\$0	\$1,854,732	\$185,317	\$1,336,469	\$332,946
Other Funds:							
18WWT11	81,000	81,000	0	81,000	0	81,000	0
18RRWT15	40,163	0	0	40,163	0	40,163	0
19OUT11	0	5,000	0	5,000	0	5,000	0
Total -Other Funds	\$121,163	\$86,000	\$0	\$126,163	\$0	\$126,163	\$0

Fund	% Expended (PY 18/19)	% Obligated (PY19)	Part Cost Rate	WBL %
Adult	34.5%	100.0%	45.7%	
DW	7.5%	100.0%		
Youth	9.0%	68.6%		20.9%
Target Rate	6.0%	80.0%	30.0%	20.0%

PY 2018 Final YE	% Expended (PY 18/19)	% Obligated (PY19)	Part Cost Rate	WBL %
Adult	93.1%	92.2%	44.4%	
DW	91.0%	99.8%		
Youth	84.2%	83.3%		20.3%
Target Rate	70.0%	80.0%	30.0%	20.0%

Waccamaw Workforce Development
Financial Dashboard – Adult & Dislocated Worker - Program Year 2019
For Period July 1, 2019 through July 31, 2019

Cost Category	ADULT PROGRAM				DW PROGRAM			
	Total Budget	Reported Expenditures YTD	Budget Variance (Over) / Under	% YTD	Total Budget	Reported Expenditures YTD	Budget Variance (Over) / Under	% YTD
Program Delivery Staff Expenses	\$ 632,233.60	\$ 41,938.03	\$ 590,295.57	7%	\$ 636,666.79	\$ 20,848.82	\$ 615,817.97	3%
Facilities Cost	-	-	-		-	-	-	
Operating Expenses	28,357.63	1,241.36	27,116.27	4%	27,270.07	369.36	26,900.71	1%
Other Program Costs	19,282.92	1,782.07	17,500.85	9%	18,938.14	530.25	18,407.89	3%
Participant Training Costs	337,826.87	8,460.00	329,366.87	3%	362,373.98	-	362,373.98	0%
Participant Supportive Services	63,860.98	2,971.79	60,889.19	5%	62,719.02	164.94	62,554.08	0%
Other Participant Costs	-	-	-		-	-	-	
Totals	\$ 1,081,562.00	\$ 56,393.25	\$ 1,025,168.75	5%	\$ 1,107,968.00	\$ 21,913.37	\$ 1,086,054.63	2%

TOTAL ADULTS SERVED		
Carryover	New	Total
254	79	333

TOTAL DW SERVED		
Carryover	New	Total
27	7	34

Waccamaw Workforce Development
Financial Dashboard – Youth - Program Year 2019
For Period July 1, 2019 through July 31, 2019

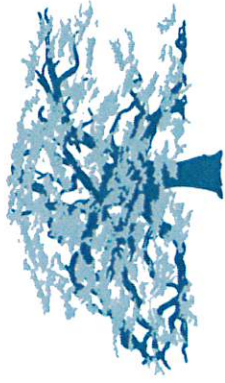
Cost Category	Total Budget	Reported Expenditures YTD	Budget Variance (Over) / Under	% YTD
OUT-OF-SCHOOL YOUTH:				
Program Delivery Staff Expenses	\$ 636,248.81	\$ 62,260.64	\$ 573,988.17	10%
Facilities Cost	-	-	-	0%
Operating Expenses	41,908.40	1,091.60	40,816.80	3%
Other Program Costs	18,308.40	1,328.72	16,979.68	0%
Participant Training	192,500.00	825.00	191,675.00	0%
Work Experience / Internships / OJTs / Apprenticeships	227,402.39	11,277.51	216,124.88	5%
Youth Summer Employment	-	-	-	0%
Youth Incentives	24,000.00	650.00	23,350.00	3%
Participant Supportive Services	41,590.00	3,769.98	37,820.02	9%
Other Participant Costs	-	-	-	0%
Program Totals - OSY	\$ 1,181,958.00	\$ 81,203.45	\$ 1,100,754.55	7%

TOTAL OSY SERVED		
Carryover	New	Total
150	51	201

- YTD PY19 - 100% OSY; 0% ISY
- WIOA requirement = 75% OSY
- WBL Rate PY19 = 20.9%
- WIOA requirement = 20%

Waccamaw Workforce Development
Financial Dashboard – SC Works - Program Year 2019
For Period July 1, 2019 through July 31, 2019

SC Works Centers				
Cost Category	Total Budget	Reported Expenditures YTD	Budget Variance (Over) / Under	% Expended
Program Delivery Staff Expenses	\$ 49,638.62	\$ 3,396.90	\$ 46,241.72	7%
Professional Services	238,738.00	22,139.25	216,598.75	9%
Equipment Expenses	24,569.00	-	24,569.00	0%
Advertising / Outreach Expense	22,109.00	-	22,109.00	0%
Memberships & Subscriptions	162.40	-	162.40	0%
Facilities Lease / Bldg Usage Fee	27,188.00	2,250.00	24,938.00	8%
Premises Expenses	71,375.00	2,433.53	68,941.47	3%
Office & Operating Supplies	18,115.00	129.98	17,985.02	1%
Security Services	64,620.00	7,938.00	56,682.00	12%
IT Services	54,658.00	4,509.49	50,148.51	8%
Telephones & Data	14,849.00	631.85	14,217.15	4%
Total	\$ 586,022.02	\$ 43,429.00	\$ 542,593.02	7%



WACCAMAW

R E G I O N A L
COUNCIL OF GOVERNMENTS

ONE REGION MOVING FORWARD TOGETHER

Workforce Development Board WIOA Performance Report

September 17, 2019

Amy Ross
Performance & Compliance Manager

aross@wrcog.org

Enrollment: Program Year 2019

July 1, 2019 – August 31, 2019

Population	*Carry-over	YTD New	Total Served
Adult	254	79	333
Dislocated Worker	27	7	34
Youth	150	51	201

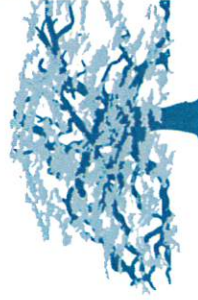
* Carry-over numbers will continue to adjust through the first quarter.



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New Enrollments By County: PY 2018 July 1, 2019 – August 31, 2019

County	Adults		DW		Youth	
	New		New		New	
Horry	49		4		26	
Georgetown	19		2		18	
Williamsburg	11		1		7	
TOTALS	79		7		51	



WACCAMAW
REGIONAL
COUNCIL OF GOVERNMENTS

Final Performance for PY18

WIOA Performance

PY 18 Quarter 4 - Rolling 4 Quarters

Performance Measure	ADULTS			DW			YOUTH			Overall Indicator Score
	Goal	Actual	% of Goal	Goal	Actual	% of Goal	Goal	Actual	% of Goal	
Employment Rate Q2	76.8	83.0	108.1%	80.1	89.7	112.0%	76.6	82.1	107.2%	109.1%
Employment Rate Q4	73.0	86.9	119.0%	76.0	79.5	104.6%	69.0	77.0	111.6%	111.7%
Median Earnings	4,621	5,879	127.2%	6,410	8,795	137.2%	Baseline	3,181	N/A	132.2%
Credential Rate	51.9	63.4	122.2%	48.6	65.7	135.2%	68.1	57.4	84.3%	113.9%
Measurable Skill Gains	Baseline	58.6	N/A	Baseline	59.5	N/A	Baseline	74.5	N/A	N/A
Overall Program Score			119.1%			122.2%			101.0%	

Pass	An Overall Program Score (across all indicators) is at least 90% An Overall Indicator Score (across A/DW/Y Programs) is at least 90% Have an Individual Indicator Score of at least 50%
Fail	An Overall Program Score (across all indicators) that did not meet at least 90% An Overall Indicator Score (across A/DW/Y Programs) that did not meet at least 90% Have an Individual Indicator Score that did not meet 50%

Performance PY18 with Numerator and Denominator

ADULTS

Performance Measure					Numerator	Denominator	Performance
Employment Rate Q2		230		277	83.0%		
Employment Rate Q4		213		245	86.9%		
Median Earnings					\$5,879		
Credential Rate		109		172	63.4%		
Measurable Skill Gains		215		367	58.6%		

DW

Performance Measure				Numerator	Denominator	Performance
Employment Rate Q2				35	39	89.7%
Employment Rate Q4				35	44	79.5%
Median Earnings						\$8,795
Credential Rate				23	35	65.7%
Measurable Skill Gains				22	37	59.5%

YOUTH

Performance Measure				Numerator	Denominator	Performance
Employment Rate Q2				161	196	82.1%
Employment Rate Q4				114	148	77.0%
Median Earnings						\$3,181
Credential Rate				54	94	57.4%
Measurable Skill Gains				152	204	74.5%

Center Traffic Totals

PY 2019

SC Works Center Traffic Report - Waccamaw Region

PY 2019

Running Total - All Counties 6003

Coastal								Georgetown								Kingstree							
	WP	Vets	REA	UI	WIOA	DSS	TOTAL All Services		WP	Vets	REA	UI	WIOA	DSS	TOTAL All Services		WP	Vets	REA	UI	WIOA	DSS	TOTAL All Services
July	427	78	67	439	489	99	1599	July	135	14	0	241	314	0	704	July	314	19	0	145	180	0	658
August	306	49	66	341	618	81	1461	August	116	14	0	251	419	0	800	August	364	13	0	150	254	0	781
TOTAL PY19	733	127	133	780	1107	180	3060	TOTAL PY19	251	28	0	492	733	0	1504	TOTAL PY19	678	32	0	295	434	0	1439



WP: Wagner Peyser Services
VETS: Veteran Employment & Training Services
REA: Reemployment and Eligibility Assessment

UI: Unemployment Insurance
WIOA: Workforce Innovation and Opportunity Act
DSS: Department of Social Services