Waccamaw Workforce Development Board Meeting

November 19, 2019
Waccamaw Regional Council of Governments
1230 Highmarket Street
Georgetown, SC 29440

Tuesday, November 19, 2019
9:30 a.m.

AGENDA

Call to Order
- Welcome and Introduction of Guests
- Determination of Quorum
- **Approval of September 17th, 2019 Minutes
- **Approval of WDB Meeting Dates for 2020

Finance Report
Cathy Archer

Performance Report
Amy Ross

Contractor Program Update
Sherell Robinson, Ross

One Stop Operator Update
Todd Gurley, Ross

Williamsburg County Manufacturing Day Update
Kerri Kellahan

P2P 2020
Sarah Smith

WIOA Update
Ayla Hemeon

Other Business

Adjournment
Verlon Wulf

** Denotes Action Items
Waccamaw Workforce Development Area
Meeting Schedule for Calendar Year 2020
January – December 2020

<table>
<thead>
<tr>
<th>Workforce Development Board Meeting Dates 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 21&lt;sup&gt;st&lt;/sup&gt;</td>
</tr>
<tr>
<td>March 17&lt;sup&gt;th&lt;/sup&gt;</td>
</tr>
<tr>
<td>May 19&lt;sup&gt;th&lt;/sup&gt;</td>
</tr>
<tr>
<td>July 21&lt;sup&gt;st&lt;/sup&gt;</td>
</tr>
<tr>
<td>September 15&lt;sup&gt;th&lt;/sup&gt;</td>
</tr>
<tr>
<td>November 17&lt;sup&gt;th&lt;/sup&gt;</td>
</tr>
</tbody>
</table>

All meetings will be held at 9:30 am in the WRCOG Conference Room unless otherwise notified.
WACCAMAW WDB

Board Minutes
Minutes
Waccamaw Workforce Development Board
Waccamaw Regional Council of Governments
September 17, 2019
9:30 AM

Members Present
Burke          Kim          Carter          Etta
Carter         Evans        Edwards        David
Espinal        Frank        Geathers       Rochelle
Mitchell       Greg         Greene         Jason
Poston         Harper       Skalian        Peg
Pressley       Wilhelmina   Tucker         Brian
Roberts        Andy         Thompson       Lance
Wulf           Verlon

Members Absent
Battle
Christopher
Wallace
Geathers
Rochelle
Evans
Greene
Jason
Harper
Jan
Skalian
Peg
Tucker
Brian

Waccamaw Regional COG Staff Present:
Cathy Archer, Rusty Gaskins, Ayla Hemeon, Tomas Langley, Marsha Platt, Hannah Poston, Amy Ross, Sarah Smith

Other Guests Present:
Tania Appel, SCURD
Todd Gurley, Ross
Melissa Rodgers, SCDEW

- Call to Order:
  
  Mr. Verlon Wulf, Chairman, called the meeting to order at 9:31 a.m.

- Welcome and Introduction of Guests:
  
  Mr. Wulf welcomed members, staff, and guests. He had Board members, staff, and guests introduce themselves.

- Determination of Quorum:
  
  Mr. Wulf determined that there was a quorum and started the meeting.
• Approval of July 16, 2019 Minutes:

Mr. Wulf moved on to the approval of the July 2019 Minutes.

Ms. Kim Burke motioned to approve the minutes from the July 16, 2019 meeting.
Mr. Henry Poston seconded the motion and it was passed unanimously by the Board.

• Finance Report

Ms. Cathy Archer, WIOA Fiscal Coordinator, presented financial reports, on the funding status as of July 31, 2019.

Ms. Archer displayed Adult, DW, and Youth funds for July 2019 and confirmed that they are on track. As of July 31, 2019 all financial measurements have been made. Expenditure and obligation rates are on target.

Quarterly, SC DEW sends fund utilization rates from the local areas within the state. Ms. Archer provided PowerPoint slides of each local area’s rates to compare to the Waccamaw Region. The Waccamaw Region is at the top of the list for Adult and DW fund rates, with Youth being third on the list, and each are above the state average.

Total adults served this year is 79. Total DW served this year is 7. Total Youth participants this year is 51.

• Performance Report

Ms. Amy Ross, Performance and Compliance Manager, presented the PY18 enrollment: 333 Adults, 34 Dislocated Workers, and 201 Youth. New enrollments: 79 adults; 7 dislocated workers; 59 youth.

Ms. Ross displayed the final performance for PY18 and confirmed that every performance measure was passed.

• Contractor Program Report

In Ms. Sherell Robinson’s absence, Ms. Ayla Hemeon presented the Contractor Program Report. Since the last Board meeting in July, 3 additional staff members have been added: an Adult Dislocated Worker Career Specialist at the Conway center; a Youth Career Coach at the Conway center, to replace the one who left; and a Program Coordinator at the Kingstree center. Transition has gone well for Staff and customers. Ross has received numerous referrals and continue to utilize them. Staff has also gone to many events.
• One Stop Operator Update

Mr. Todd Gurley gave an update on what has been going on in the three One Stop Centers since the last Board meeting. Center traffic is up from last year and Ross is looking for a way to add more advanced reporting in the future.

On August 8, Ross conducted Stand and Lead training, where One Stop Operators and Directors from around the Southeast met.

The Waccamaw Region completed 2 more State mandatory requirements: a written Business Engagement Plan and SC Next Step Training, located in Conway on August 29. On September 26, the 4th Annual PeeDee Region Re-entry Job Fair.

• P2P 2020

Ms. Sarah Smith presented the Pathway 2 Possibilities 2020. Planning has already started. Ms. Smith explained the budget information then invited the Board and guests to watch a P2P 2020 introduction video. Ms. Smith then discussed the updates and changes that will take place to improve the next P2P event based on the previous one.

• WIOA Update

Ms. Hemeon presented the WIOA update. She mentioned the SCDEW’s new website and slogan, encouraging the Board to take a look as it is more user-friendly. A few months back, the State offered a $5000 grant to provide marketing and outreach funds for local areas. The grant was used for radio advertising, developing a press release, GEO Fencing, and other outreach programs. Some of the funds was also used to hire Banton Media to provide marketing assistance. Ms. Hemeon also mentioned the SETA conference she attended with Mr. David Edwards, Ms. Etta Carter, Ms. Kerri Kellahan, WIOA Business Service Representative, in Atlanta, GA on September 8 – 11.

The Department of Commerce Advisory Board is hosting a tour for Waccamaw partners to go to Boeing on November 15. The invite is for Workforce Development Board members only and has limited seating.

• Other Business

Mr. Greg Mitchell announced that the HGTC Manufacturing Center in Georgetown is open and the grand opening will be on October 8.

• Adjourn

There being no further business, Mr. Wulf asked for a motion to adjourn the meeting. The meeting adjourned at 10:14 a.m.
WACCAMAW WDB

Board Reports
Workforce Development Board
WIOA Performance Report

November 19, 2019

Amy Ross
Performance & Compliance Manager
aross@wrcog.org
## Enrollment: Program Year 2019

July 1, 2019 – October 31, 2019

<table>
<thead>
<tr>
<th>Population</th>
<th>*Carry-over</th>
<th>YTD New</th>
<th>Total Served</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult</td>
<td>237</td>
<td>139</td>
<td>376</td>
</tr>
<tr>
<td>Dislocated Worker</td>
<td>24</td>
<td>11</td>
<td>35</td>
</tr>
<tr>
<td>Youth</td>
<td>135</td>
<td>78</td>
<td>213</td>
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</table>

* Carry-over numbers have adjusted since last WDB report.
New Enrollments By County: PY 2018
July 1, 2019 – August 31, 2019

<table>
<thead>
<tr>
<th>County</th>
<th>Adults New</th>
<th>DW New</th>
<th>Youth New</th>
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</thead>
<tbody>
<tr>
<td>Horry</td>
<td>75</td>
<td>5</td>
<td>35</td>
</tr>
<tr>
<td>Georgetown</td>
<td>38</td>
<td>4</td>
<td>28</td>
</tr>
<tr>
<td>Williamsburg</td>
<td>26</td>
<td>2</td>
<td>15</td>
</tr>
<tr>
<td>TOTALS</td>
<td>139</td>
<td>11</td>
<td>78</td>
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</table>
Quarter 1 Enrollment Trends

<table>
<thead>
<tr>
<th>LWDA Name</th>
<th>Customer Group</th>
<th>Quarter 1</th>
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<tbody>
<tr>
<td>Waccamaw</td>
<td>Adult</td>
<td>99</td>
</tr>
<tr>
<td>Waccamaw</td>
<td>DWorker</td>
<td>8</td>
</tr>
<tr>
<td>Waccamaw</td>
<td>Youth</td>
<td>59</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LWDA Name</th>
<th>Customer Group</th>
<th>Quarter 1</th>
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</thead>
<tbody>
<tr>
<td>Waccamaw</td>
<td>Adult</td>
<td>63</td>
</tr>
<tr>
<td>Waccamaw</td>
<td>DWorker</td>
<td>7</td>
</tr>
<tr>
<td>Waccamaw</td>
<td>Youth</td>
<td>49</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LWDA Name</th>
<th>Customer Group</th>
<th>Quarter 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Waccamaw</td>
<td>Adult</td>
<td>63</td>
</tr>
<tr>
<td>Waccamaw</td>
<td>DWorker</td>
<td>4</td>
</tr>
<tr>
<td>Waccamaw</td>
<td>Youth</td>
<td>60</td>
</tr>
</tbody>
</table>
PY 19 Programmatic Monitoring for Ross

- Reviewed performance and enrollment so far
- Reviewed ad hoc reports for inconsistencies in SCWOS
- Reviewed 35 case files along with the associated SCWOS records
- Interviewed all case management staff
- Interviewed front desk staff at Georgetown and Kingstree centers
- Interviewed all BSR staff
- Visited an OJT/WE Employer Site – The Mitney Project in Georgetown

We are still completing the final report which will highlight strengths and identify areas of improvement. We plan to provide it to Ross on or before November 22.
# Center Traffic Totals
## PY 2019

<table>
<thead>
<tr>
<th></th>
<th>WP</th>
<th>Vets</th>
<th>REA</th>
<th>UI</th>
<th>WIOA</th>
<th>DSS</th>
<th>TOTAL All Services</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Coastal</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>July</td>
<td>427</td>
<td>78</td>
<td>67</td>
<td>439</td>
<td>489</td>
<td>99</td>
<td>1599</td>
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<tr>
<td>August</td>
<td>306</td>
<td>49</td>
<td>66</td>
<td>341</td>
<td>618</td>
<td>81</td>
<td>1461</td>
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<tr>
<td>September</td>
<td>238</td>
<td>51</td>
<td>71</td>
<td>477</td>
<td>392</td>
<td>62</td>
<td>1291</td>
</tr>
<tr>
<td>October</td>
<td>382</td>
<td>71</td>
<td>99</td>
<td>584</td>
<td>551</td>
<td>75</td>
<td>1762</td>
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<tr>
<td><strong>TOTAL PY19</strong></td>
<td>1353</td>
<td>249</td>
<td>303</td>
<td>1841</td>
<td>2050</td>
<td>317</td>
<td>6113</td>
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<table>
<thead>
<tr>
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<th>Vets</th>
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<th>UI</th>
<th>WIOA</th>
<th>DSS</th>
<th>TOTAL All Services</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Georgetown</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>July</td>
<td>135</td>
<td>14</td>
<td>0</td>
<td>241</td>
<td>314</td>
<td>0</td>
<td>704</td>
</tr>
<tr>
<td>August</td>
<td>116</td>
<td>14</td>
<td>0</td>
<td>251</td>
<td>419</td>
<td>0</td>
<td>800</td>
</tr>
<tr>
<td>September</td>
<td>116</td>
<td>13</td>
<td>0</td>
<td>281</td>
<td>225</td>
<td>0</td>
<td>635</td>
</tr>
<tr>
<td>October</td>
<td>120</td>
<td>6</td>
<td>0</td>
<td>363</td>
<td>343</td>
<td>0</td>
<td>832</td>
</tr>
<tr>
<td><strong>TOTAL PY19</strong></td>
<td>487</td>
<td>47</td>
<td>0</td>
<td>1136</td>
<td>1301</td>
<td>0</td>
<td>2971</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
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<th>REA</th>
<th>UI</th>
<th>WIOA</th>
<th>DSS</th>
<th>TOTAL All Services</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Kingstree</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>July</td>
<td>314</td>
<td>19</td>
<td>0</td>
<td>145</td>
<td>180</td>
<td>0</td>
<td>658</td>
</tr>
<tr>
<td>August</td>
<td>364</td>
<td>13</td>
<td>0</td>
<td>150</td>
<td>254</td>
<td>0</td>
<td>781</td>
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<tr>
<td>September</td>
<td>256</td>
<td>11</td>
<td>0</td>
<td>144</td>
<td>195</td>
<td>0</td>
<td>606</td>
</tr>
<tr>
<td>October</td>
<td>302</td>
<td>14</td>
<td>0</td>
<td>164</td>
<td>221</td>
<td>0</td>
<td>701</td>
</tr>
<tr>
<td><strong>TOTAL PY19</strong></td>
<td>1236</td>
<td>57</td>
<td>0</td>
<td>603</td>
<td>850</td>
<td>0</td>
<td>2746</td>
</tr>
</tbody>
</table>

**WP:** Wagner Peyser Services  
**VETS:** Veteran Employment & Training Services  
**REA:** Reemployment and Eligibility Assessment  
**UI:** Unemployment Insurance  
**WIOA:** Workforce Innovation and Opportunity Act  
**DSS:** Department of Social Services